

**Radio Bicester Media C.I.C.**  
Formerly Radio Bicester Media LTD

Report of the Directors and  
Unaudited financial statements

For the year ended 1st October 2016

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**Radio Bicester Media C.I.C.  
Contents of the financial statements  
For the year ended 1<sup>st</sup> October 2016**

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**Radio Bicester Media C.I.C. Company Information  
For the year ended 1st October 2016**

**Directors:**

Mr. Ross Arrowsmith

Mr. Samuel John Isaacs

**Registered Address:**

Unit 2, The Studio,

Crown Walk,

Bicester

Oxfordshire

OX26 6HY

**Registered Number:** 09204616

**Radio Bicester Media C.I.C.  
Annual report of the directors  
For year ended 1st October 2016**

The directors present their report and financial statements of the company for the year ended 1st October 2016.

**Objectives and Activity**

The main activity of the company was developing an internet radio platform for local residents so that they have access to the best local news and entertainment, whilst giving young people and some of the most vulnerable in society the opportunity to broaden their media skills.

We successfully engaged 87 people in internet radio production processes, workshops and event organising, and a further 15 through a print magazine. During this accounting period, we made the decision to stop the production of the physical copy of the Magazine, transforming it into an online format to be even more easily accessed by the people of Bicester.

We hosted 50 music events in which local musicians were given the opportunity to gain exposure to hundreds of locals and be rewarded for their work, and organised the line up of a major stage at Bicester town's biggest street event in the town centre, we also worked alongside the town council to assist them in the organisation of Bicester's local music festival and town carnival.

Through running these projects we set up and facilitated a total of 30 volunteering opportunities for young people still in school, and young adults with mental health problems, we also branched this out to adults with mental and physical health issues too, working in conjunction with Oxfordshire charity My Life My Choice.

The radio programmes and magazine we delivered to the town reached a total audience of 87,000, in combined listener, reader and event attendee figures. The people involved in creating these projects worked on article writing, editing, photography, sound engineering, audio production, video production, publishing, marketing and distribution.

We work with a number of various other organisations in order to keep up to speed with the community and reciprocate support for other organisations. We work with local youth arts charity OYAP trust to develop workshops for producing radio programmes, as well as Cherwell District Council who assist with the production and financing of the magazine, ensuring it is always community focused and adding value to the local residents who read it.

A number of local businesses and events have supported us with advice, mentoring and resources, and they continue to do so to date, and we continue to develop important relationships with other local businesses, artistic organisations and local events. We have also worked alongside a local business champion to provide a business themed radio program to asset and ensure business growth to the town.

### **Supporters**

A variety of organisations officially support Radio Bicester Media CIC by providing advice and resources.

- OYAP Trust
- Cherwell District Council
- Bicester Town Council
- Oxfordshire County Council

### **Directors**

The directors in office during the period of 1<sup>st</sup> October 2015 to 1<sup>st</sup> October 2016 were as follows:

Mr. Ross Arrowsmith  
Mr. Samuel John Isaacs

### **Statement of Directors' Responsibilities**

Company law requires directors, to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the company limited by guarantee and of the profit and loss of the company for that period. In preparing those financial statements, the directors are required to:

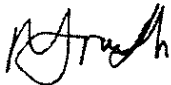
- Select suitable accounting policies and then apply them consistently;
- Make judgments and estimates that are reasonable and prudent;
- State whether the financial reporting standard for smaller entities (effective June 2002) has been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company limited by shares will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company limited by shares and to enable them to ensure that the financial statement comply with the requirements of the Companies Act 2006. They are also responsible for the safeguarding of the assets of the company limited by guarantee and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

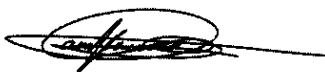
This report has been prepared in accordance with the special provisions of Part 15 of the Companies House Act 2006 relating to small companies.

### **Approved by the board**

Mr R. Arrowsmith



Mr. S. J Isaacs



Date: 11/10/2016

**Radio Bicester Media C.I.C.  
Profit and Loss Account  
For the year ended 1st October 2016**

| <b>Current Assets</b>                          | <b>£</b> |
|--|----------|
| Turnover                                       | 5,224    |
| Administration Expenditure                     | 5,036    |
| Surplus on Ordinary Activities Before Taxation | 188      |
| Tax on profit on ordinary activities           | 38       |
| Surplus for the Financial Period               | 150      |

**Radio Bicester Media C.I.C.**  
**Balance Sheet**  
**For the year ended 1st October 2016**

**Fixed Assets**

**Total Fixed Assets            2524.00**

**Current Assets**

Current Account 187.00

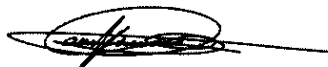
**Current Liabilities**

--- 0.00

**Current Assets less Current Liabilities            187.00**  
**Fixed Assets + Current Assets less Current Liabilities    2711.00**

Signed:

Mr Samuel John Isaacs (Director)



Date: 11/10/2016



### **Radio Bicester Media CIC Financial Statements**

These accounts have been prepared and delivered in accordance with provisions applicable to companies subject to the small companies' regime.

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies' subject to the small companies' regime.

The directors acknowledge their responsibilities:

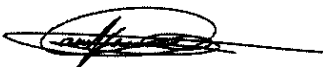
- a) Ensuring that the company keeps accounting records which comply with sections 386 and 387 of the Companies Act 2006, and
- b) Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of the Companies Act 2006 relating to small companies and with the financial reporting standard for smaller entities (effective April 2008).

The financial statements were approved by the board of Directors on: 11/10/2016

And were signed on its behalf by:

Mr. Samuel John Isaacs



Date: 11/10/2016

## Radio Bicester Media C.I.C. Notes to the financial statements

### 1. Accounting Policies

#### Accounting Convention

The financial statements have been prepared under the historical cost convention and in accordance with the financial reporting standard for smaller entities.

#### Turnover Recognition

Turnover represents the amounts derived from the provision of services, excluding value added tax, which fall within the company's ordinary activities of support to social enterprises. Turnover also represents the amounts received from grants and funding.

#### Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Computer equipment – 33% on cost

Fixed assets with a purchase price of £500 or less are written off to expenditure in the year of purchase.

#### Deferred Tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

### 2. Operating Profit/Loss

The operating loss is stated after charging:

|  |             |
|--|-------------|
|  | <b>2016</b> |
| Depreciation – owned assets                | £           |
| Directors' remuneration and other benefits | 1500.00     |

### 3. Taxation

Analysis of the tax charge

No liability to the UK corporation tax arose on ordinary activities for the year ended 1st October 2016.

### 4. Reserves

|                     |                                  |
|---------------------|----------------------------------|
|                     | <b>Profit &amp; Loss Account</b> |
|                     | £                                |
| Profit for the year | 2711.00                          |
| At 1st October 2016 |                                  |

This represents funds to be used for project work to be carried forward to 2016/2017.

PO 02774435 / 15 ~~PO 02774435 / 15~~

# CIC 34

## Community Interest Company Report

**For official use**  
*(Please leave blank)*

*Please complete in typescript, or in bold black capitals.*

**Company Name in full** Radio Bicester Media C.I.C.

**Company Number** 09204616

**Year Ending** 2016

This template illustrates what the Regulator of Community Interest Companies considers to be best practice for completing a simplified community interest company report. All such reports must be delivered in accordance with section 34 of the Companies (Audit, Investigations and Community Enterprise) Act 2004 and contain the information required by Part 7 of the Community Interest Company Regulations 2005. For further guidance see chapter 8 of the Regulator's guidance notes and the alternate example provided for a more complex company with more detailed notes.

**(N.B. A Filing Fee of £15 is payable on this document. Please enclose a cheque or postal order payable to Companies House)**

## **PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

The main activity of the company was developing an internet radio platform for local residents so that they have access to the best local news and entertainment, whilst giving young people and some of the most vulnerable in society the opportunity to broaden their media skills.

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*(If applicable, please just state "A social audit report covering these points is attached").*

*(Please continue on separate continuation sheet if necessary.)*

**PART 2 – CONSULTATION WITH STAKEHOLDERS** – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

*The company's stakeholders are the two main directors and our supporting organisations OYAP Trust, Cherwell District Council and Bicester Town Council. We have consulted with these stakeholders via regular face to face meetings held at least once every two months.*

*The outcome of these consultations have had a great impact on the running and direction of our organisation, for example, action taken from consulting with our stakeholders has resulted in bringing our print magazine online to make it more accessible to young people, or to run workshops geared towards people of different age groups and backgrounds.*

*(If applicable, please just state "A social audit report covering these points is attached").*

**PART 3 – DIRECTORS' REMUNERATION** – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state that "no remuneration was received" below.

1500.00

**PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL**

**CONSIDERATION** – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that “no transfer of assets other than for full consideration has been made” below.

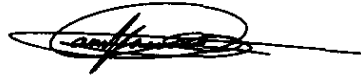
*No transfer of assets other than for full consideration has been made.*

*(Please continue on separate continuation sheet if necessary.)*

## PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed



Samuel John Isaacs

Date 6th July  
2017

Office held: **Director**

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Radio Bicester Media C.I.C, Unit 2 Crown Walk

Bicester, OX26 6HY.

Tel 07435445470

DX Number

DX Exchange

**When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:**

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ  
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38 Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 **cannot** be filed online

**(N.B. Please enclose a cheque for £15 payable to Companies House)**